

SIPF

(STATE INSURANCE & PROVIDENT FUND)



1. GENERAL INFORMATION: -

An online work flow based application for employees of Government of Rajasthan covering:

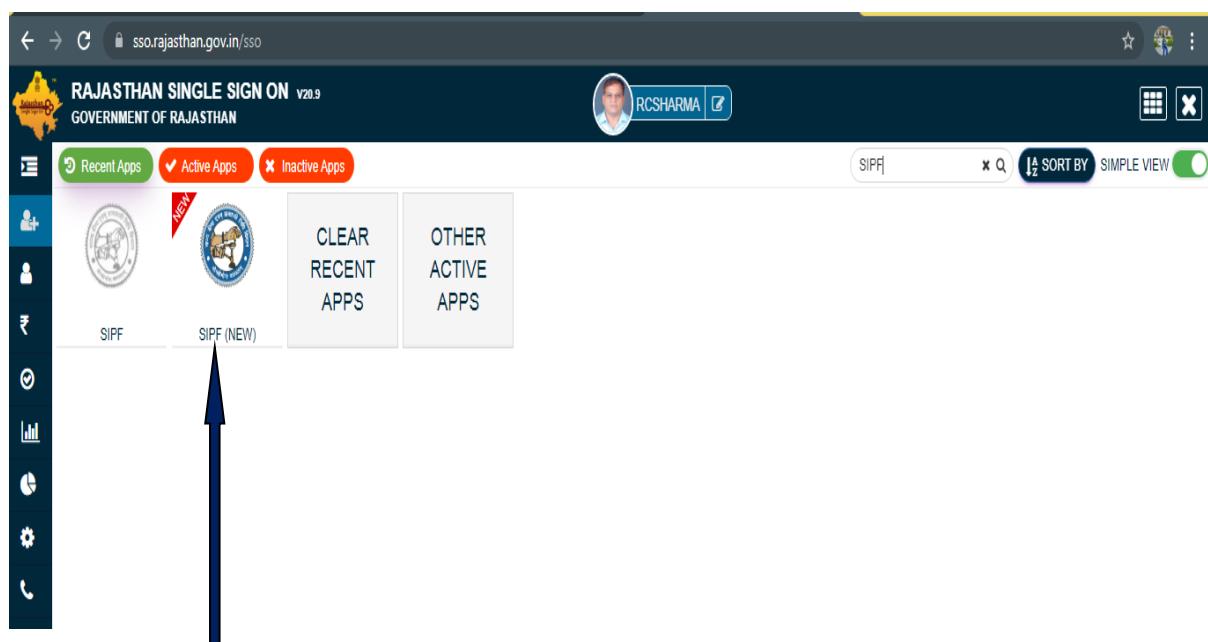
- ✓ State Insurance
- ✓ Provident Fund
- ✓ Auto Payment System
- ✓ Management Information System

Employee can apply for the below Applications:-

- ✓ GPF Withdrawal –Auto Payment System
- ✓ GPF Claim
- ✓ SI Loan
- ✓ SI Claim

Application URL- <https://sso.rajasthan.gov.in/signin>

Once login in SSO please click on the SIPF (NEW) Application Icon to login into SIPF application

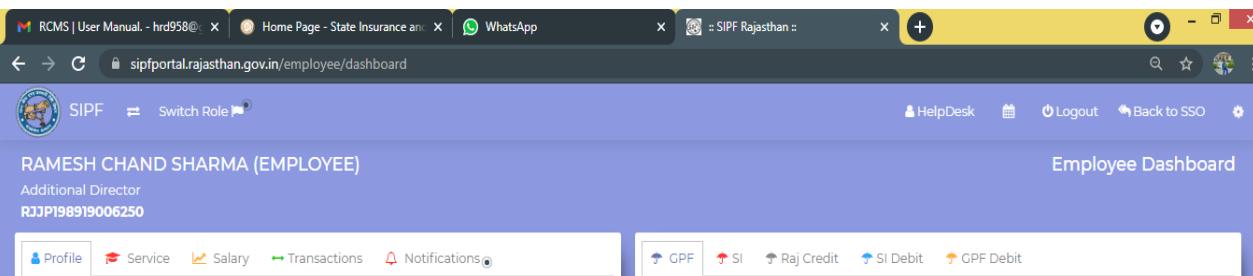


Click on the shown button to login

1. Employee Dashboard :-

Employee Dashboard has all the information related to

- Profile Details
- Service Details
- Salary Details
- Transaction details
- Notification
- GPF/NPS details
- SI details
- eBag Details
- Family/Nominee Details



RAMESH CHAND SHARMA (EMPLOYEE)

Additional Director
RJPP198919006250

Employee Dashboard

Profile Service Salary Transactions Notifications

GPF

Account No :	631392
OB :	1002735.36
Receipts:	1260210
Year Interest :	51426.26
Total:	2314371.62
Withdrawal Amount:	0
Closing Balance:	2314371.62

GPF Detail

8 E Bag GPF

6 E-Bag SI

0 E-Bag Other Documents

57 E-Bag Applications

Update E-Bag

- In top Header **Help Desk** button is available for any query or user help documents
- Employee's can verify their data in 1st box.
- Employee's can check their summary data of related scheme in 2nd box.
- By the 2nd Box user can go to their respective scheme dashboard like GPF/NPS/SI

RAMESH CHAND SHARMA (EMPLOYEE)

Additional Director
RJJP198919006250

Employee Dashboard

GPF **SI** **Raj Credit** **SI Debit** **GPF Debit**

GPF Detail

Profile **Service** **Salary** **Transactions** **Notifications**

Account No : 631392
OB : 1002735.36
Receipts: 1260210
Year Interest : 51426.26
Total: 2314371.62
Withdrawal Amount: 0
Closing Balance: 2314371.62

- For GPF related Operations you need to click on **GPF Detail** button

RAMESH CHAND SHARMA

Additional Director
RJJP198919006250

GPF **Dashboard / GPF**

GPF Ledger

Claim **Withdrawal** **Payment**
Ledger **Old Ledger** **Go Back**

* If any Query related to data add request in helpdesk section.

FY	Opening Balance	Total Receipt	Interest	Total	Withdrawal	Closing Balance
2021-2022	1002735.36	1260210	51426.26	2262945.36	0	2314371.62
2020-2021	835617.20	304404	62714.16	1140021.20	200000	1002735.36
2019-2020	457295.27	328136	50185.92	785431.27	0	835617.20
2018-2019	492407.75	410667	54220.52	903074.75	500000	457295.27
2017-2018	252292.41	211797	28318.34	464089.41	0	492407.75
2016-2017	177424.67	171745	16122.74	349169.67	113000	252292.41

- GPF Dashboard employee will get their related ledger Data report and all the application related buttons
- Employee will get 6 button –

Claim- To apply GPF claim click on this button

Withdrawal- To apply for the GPF Withdrawal click on this button

Payment – To make online payment related to scheme

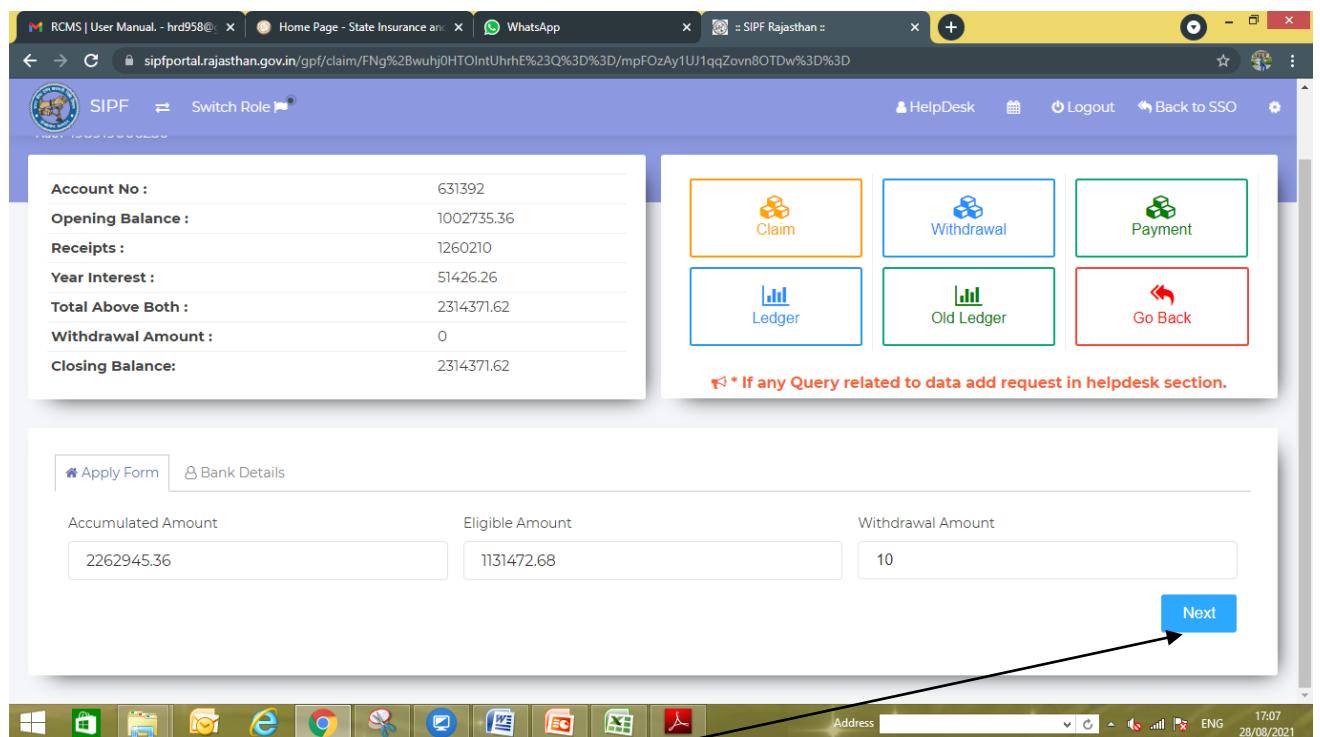
❖ Withdrawal(GPF)-

In GPF Withdrawal Screen you will get

- ✓ **Accumulated Amount** - Balance till the current year opening (Auto fill based on the Ledger)
- ✓ **Eligible Amount** – Eligible amount is max limit of amount in the current year to be withdrawal. Eligible amount will vary employee to employee as per the new rules of GPF withdrawal.

S.NO.	SERVICE YEAR	AMOUNT ELIGIBLE(IN %)
1	5 TO 15 YEAR SERVICE	10%
2	15 TO 25 YEAR SERVICE	30%
3	25 TO 30 YEAR SERVICE	40%
4	30 YEAR PLUS SERVICE	50%

- Employee can take less than or equal to max amount in Withdrawal amount



RCMS | User Manual. - hrd958@... | Home Page - State Insurance and... | WhatsApp | SIPF Rajasthan ::

Account No : 631392
 Opening Balance : 1002735.36
 Receipts : 1260210
 Year Interest : 51426.26
 Total Above Both : 2314371.62
 Withdrawal Amount : 0
 Closing Balance: 2314371.62

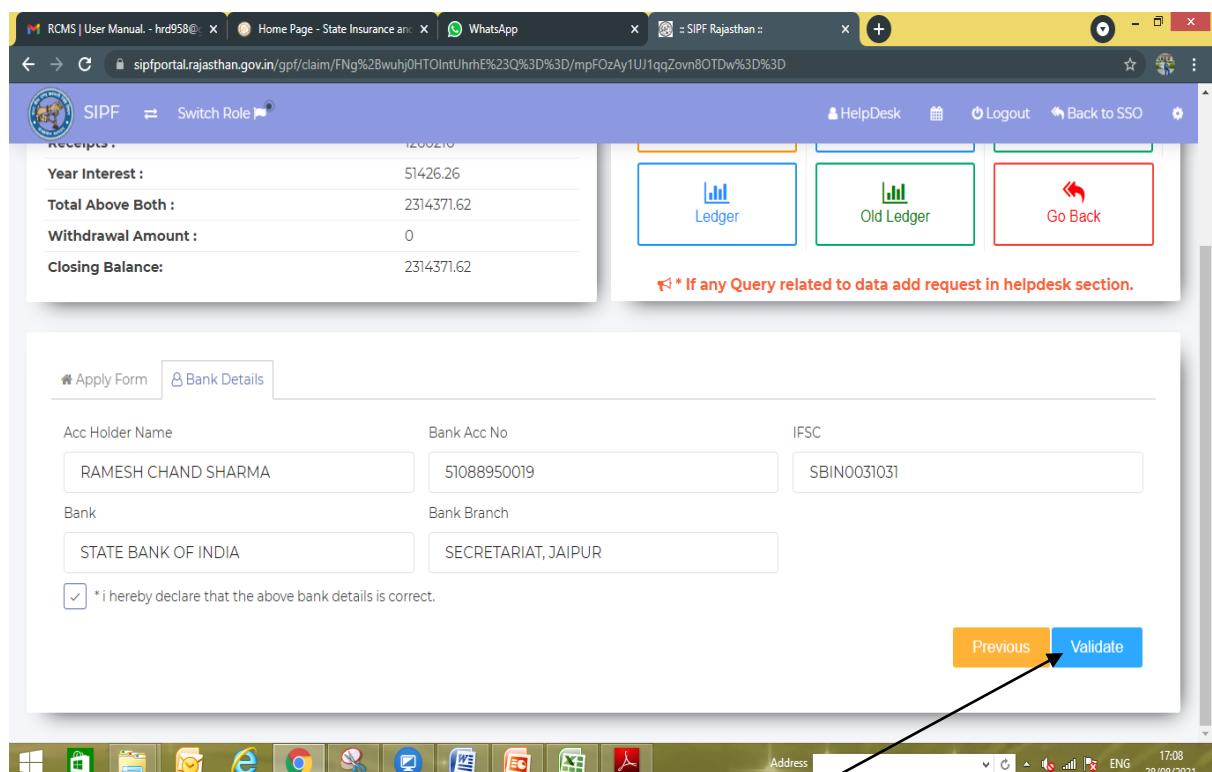
Claim Withdrawal Payment
 Ledger Old Ledger Go Back

* If any Query related to data add request in helpdesk section.

Accumulated Amount: 2262945.36 Eligible Amount: 1131472.68 Withdrawal Amount: 10

Next

Click on the Next button after fill the amount in Withdrawal amount field



RCMS | User Manual. - hrd958@... | Home Page - State Insurance and... | WhatsApp | SIPF Rajasthan ::

Receipts : 1260210
 Year Interest : 51426.26
 Total Above Both : 2314371.62
 Withdrawal Amount : 0
 Closing Balance: 2314371.62

Ledger Old Ledger Go Back

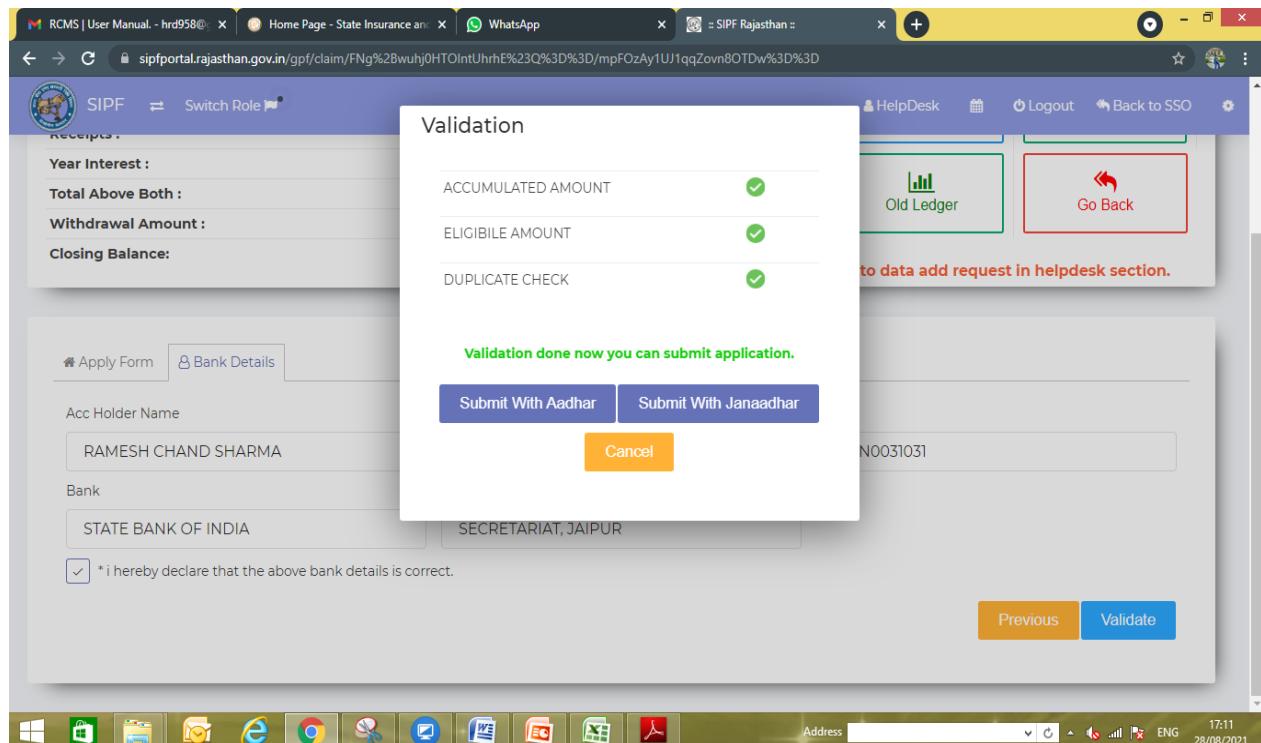
* If any Query related to data add request in helpdesk section.

Acc Holder Name: RAMESH CHAND SHARMA Bank Acc No: 51088950019 IFSC: SBIN0031031
 Bank: STATE BANK OF INDIA Bank Branch: SECRETARIAT, JAIPUR

* I hereby declare that the above bank details is correct.

Previous Validate

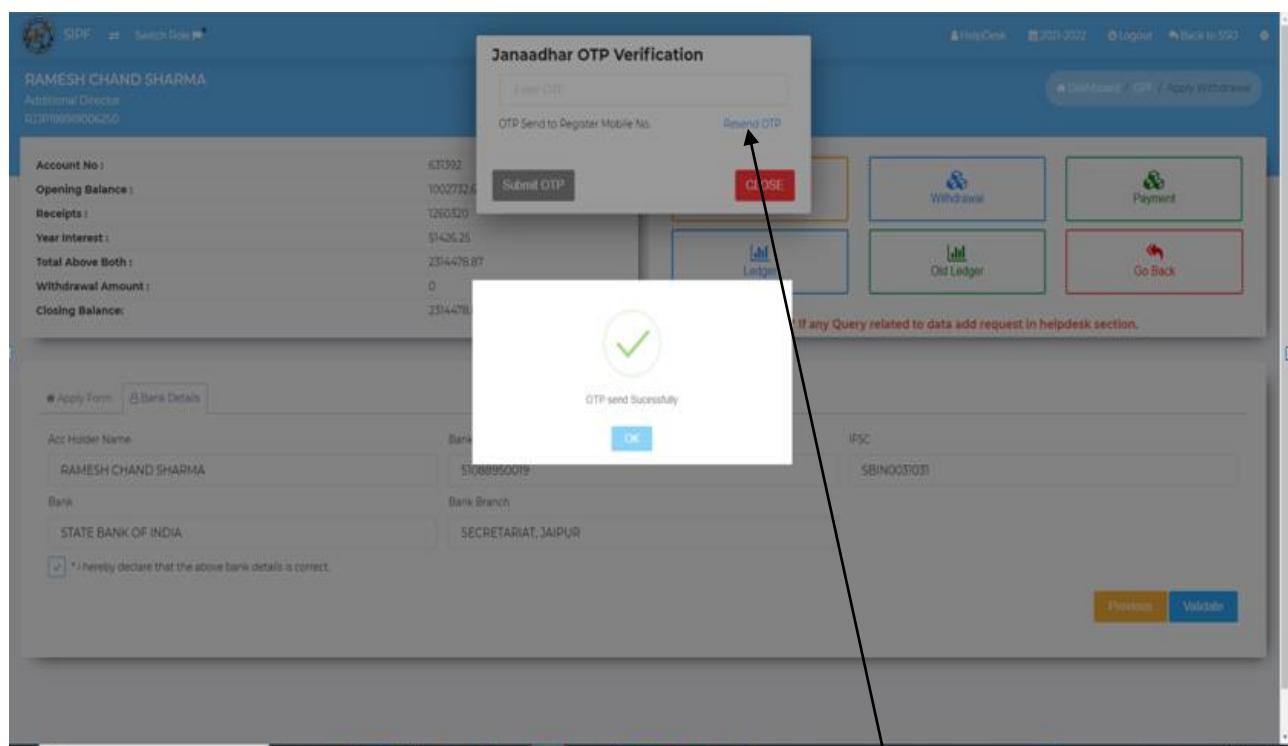
- ✓ Verify Your Bank details and click on the declaration check box.
- ✓ After confirmation of your details click on Validate Button to validate Data.



Employee Data will be validated as per shown in image.

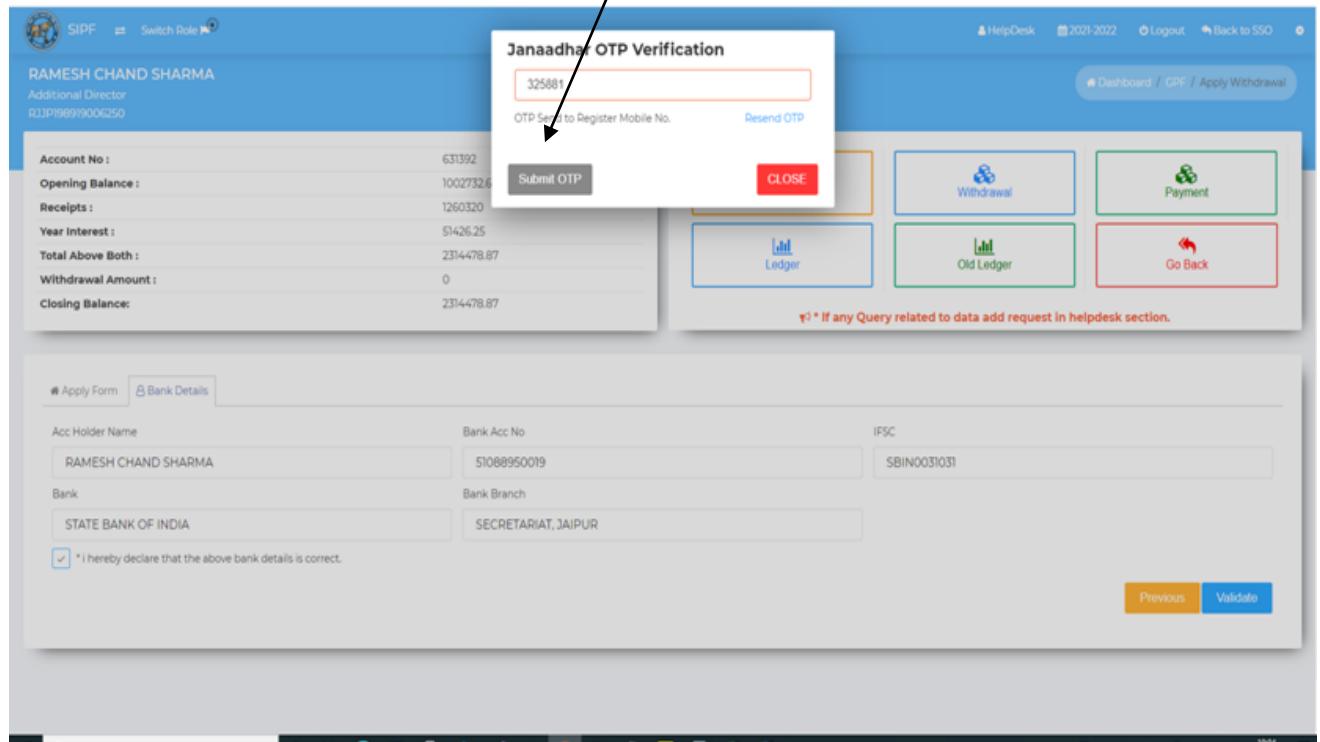
Once your data validated you will get tow button:-

- ✓ **Submit with Aadhar** – OTP will be send on employee Aadhar linked Mobile
- ✓ **Submit with Janaadhar** - OTP will be send on employee Janaadhar linked Mobile (Make Sure Janaadhar updated in your SSO profile)

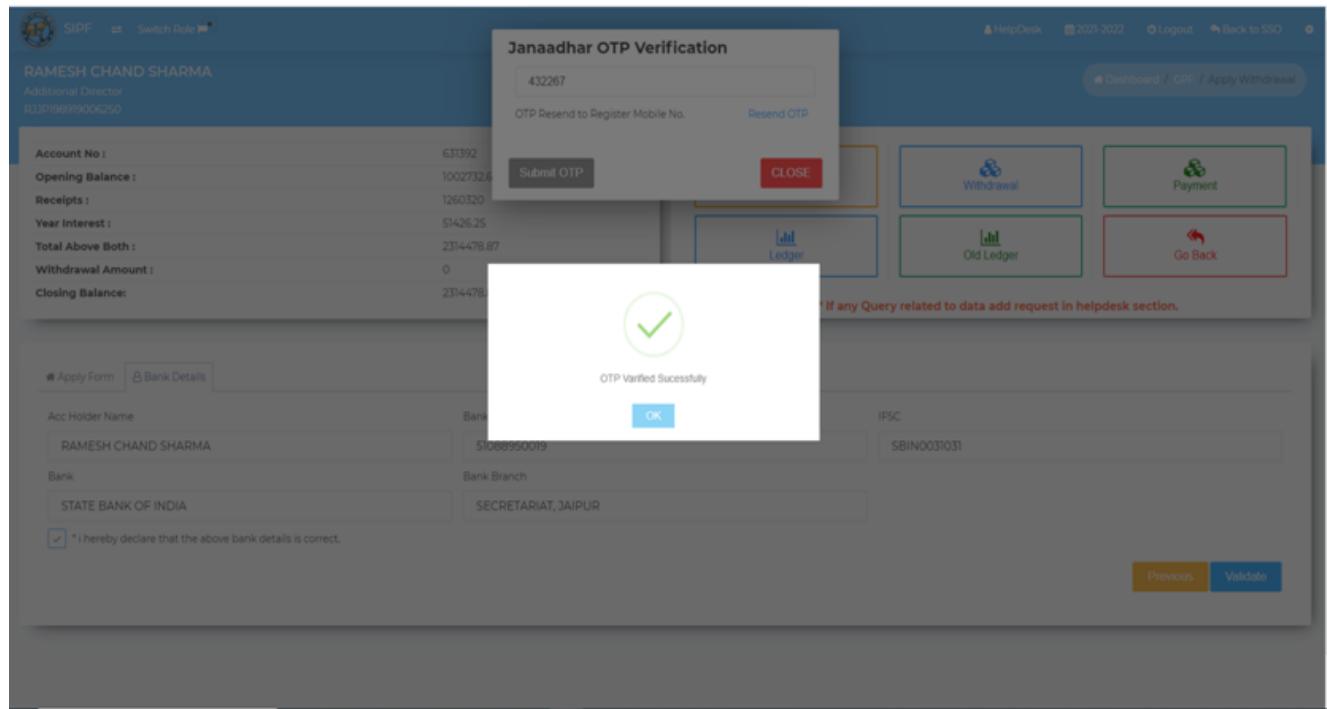


- ✓ You will get OTP sent message (If you not received OTP then click on [Resend OTP](#) link)

✓ Enter the OTP received at your mobile and click on **submit OTP** button



✓ You will get OTP Validate Successfully message.



Payment Process

Download

Initiate Payment

CLOSE

Claim

Withdrawal

Ledger

Old Ledger

Payment

Go Back

HelpDesk 2021-2022 Logout Back to SSO

Dashboard / GPF / Apply Withdrawal

Account No : 631392
Opening Balance : 1002732.62
Receipts : 1260320
Year Interest : 51426.25
Total Above Both : 2314478.87
Withdrawal Amount : 0
Closing Balance: 2314478.87

Acc Holder Name: RAMESH CHAND SHARMA Bank Acc No: 51088950019
Bank: STATE BANK OF INDIA Bank Branch: SECRETARIAT, JAIPUR
IFSC: SBIN0031031

* I hereby declare that the above bank details is correct.

Previous Validate

- ✓ After Successful OTP submission, by click on download button you can download the application document

Payment Process

Download

Initiate Payment

CLOSE

Claim

Withdrawal

Ledger

Old Ledger

Payment

Go Back

HelpDesk 2021-2022 Logout Back to SSO

Dashboard / GPF / Apply Withdrawal

Account No : 631392
Opening Balance : 1002732.62
Receipts : 1260320
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Total Above Both : 2314478.87
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Acc Holder Name: RAMESH CHAND SHARMA Bank Acc No: 51088950019
Bank: STATE BANK OF INDIA Bank Branch: SECRETARIAT, JAIPUR
IFSC: SBIN0031031

* I hereby declare that the above bank details is correct.

Previous Validate

- ✓ To Process the Withdrawal amount in bank, click on Initiate Payment button
- ✓ You will get the message of successful payment initiation

(Thank You)

❖ **GPF Claim :-**

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SIPF | Switch Role

HelpDesk | 2021-2022 | Logout | Back to SSO

Account No : 631392
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Total Above Both : 2314371.62
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Claim **Withdrawal** **Payment**
Ledger **Old Ledger** **Go Back**

* If any Query related to data add request in helpdesk section.

Apply Form | Bank Details

Type Of Claim: --Select-- | Date Of Retirement: | Application Date: 28/08/2021

Already Claimed Amount: | Claim Amount: | Total:

Address: 18:07 28/08/2021

Click on **Claim** Button to submit your claim

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SIPF | Switch Role

HelpDesk | 2021-2022 | Logout | Back to SSO

Year Interest : 51426.26
Total Above Both : 2314371.62
Withdrawal Amount : 0
Closing Balance: 2314371.62

Ledger **Old Ledger** **Go Back**

* If any Query related to data add request in helpdesk section.

Apply Form | Bank Details

Type Of Claim: --Select-- | Date Of Retirement: | Application Date: 28/08/2021

--Select--
COMPULSORY RETIREMENT
DEATH
MISSING
SUPERANNUATION
TERMINATED
VOLUNTARY RETIREMENT

Claim Amount: | Total:

Next

Address: 18:14 28/08/2021

- ✓ Select type of claim in the list you want
- ✓ Based on the selection rest of the details will fill auto/ or will ask to fill it.

SIPF :: HelpDesk 2021-2022 Logout Back to SSO

Total Above Both: 2314371.62

Withdrawal Amount: 0

Closing Balance: 2314371.62

Ledger Old Ledger Go Back

* If any Query related to data add request in helpdesk section.

Type Of Claim: SUPERANNUATION Date Of Retirement: 31/08/2021 Application Date: 28/08/2021

Already Claimed Amount: 0 Claim Amount: 2314372 Total: 2314372

* Transfer in Retired Account.

Next

You can take your claim amount in bank or can transfer to account reopen, you can partially also fill as per your requirement

Click on the **check box** shown in image

SIPF :: HelpDesk 2021-2022 Logout Back to SSO

Closing Balance: 2314371.62

* If any Query related to data add request in helpdesk section.

Type Of Claim: SUPERANNUATION Date Of Retirement: 31/08/2021 Application Date: 28/08/2021

Already Claimed Amount: 0 Claim Amount: 2314372 Total: 2314372

* Transfer in Retired Account.

In Bank In Retirement Account

Next

There are two entry boxes;

In Bank: - Fill the Amount you want to take in bank

In Retirement Account: - fill the amount you want to transfer in Retirement account

Note- total of both the amount should be equal to total claim amount, otherwise it will show you validate message

Total Above Both : 2514371.62

Withdrawal Amount : 0

Closing Balance: 2314371.62

* If any Query related to data add request in helpdesk section.

Apply Form Bank Details

Acc Holder Name: RAMESH CHAND SHARMA

Bank Acc No: 51088950019

IFSC: SBIN0031031

Bank: STATE BANK OF INDIA

Bank Branch: SECRETARIAT, JAIPUR

* I hereby declare that the above bank details is correct.

Previous Validate

- ✓ Click on Next button to verify your bank details.
- ✓ Then click on Validate button to validate your data

Validation

DUPLICATE CHECK

Validation done now you can submit application.

Submit With Aadhar

Submit With Janaadhar

Cancel

Old Ledger Go Back

* If any Query related to data add request in helpdesk section.

Address

0031031

Previous Validate

Rest of the process is same as GPF Withdrawal