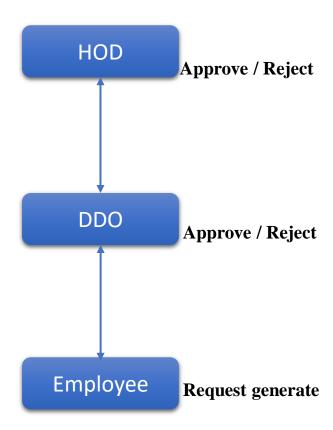
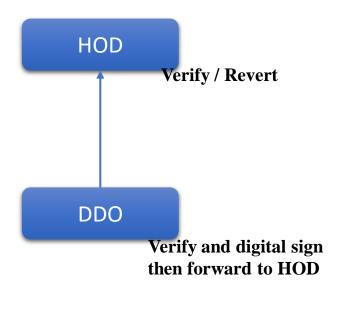
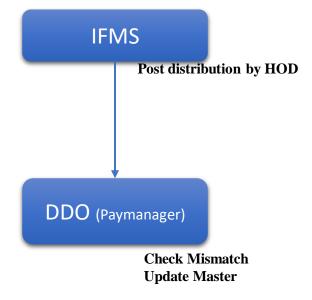
Employee Detail updation



Employee Data OneTime Verification



Post Distribution



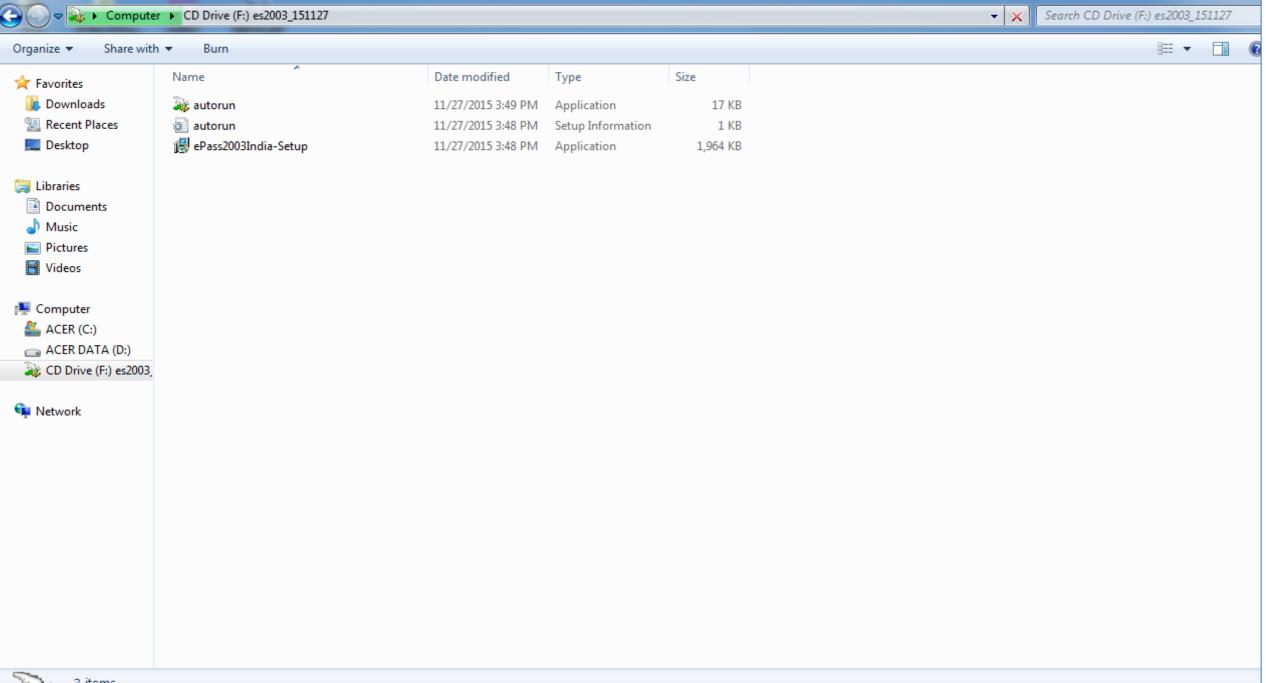
DDO digital certificate registration process on Paymanager

Internet Explorer 9 or Above

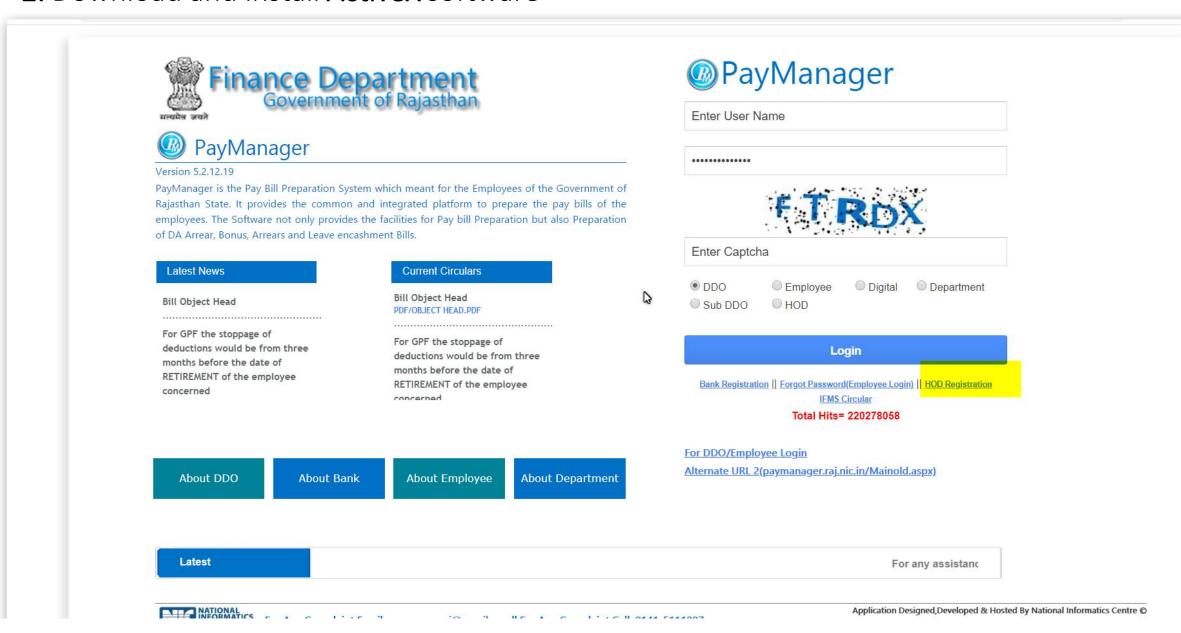
- 1. Install **Driver** of digital certificate
- 2. Download and install ActiveX software
- 3. open internet explorer and change security setting

1. Install Driver of digital certificate





2. Download and install ActiveX software



2. Download and install ActiveX software

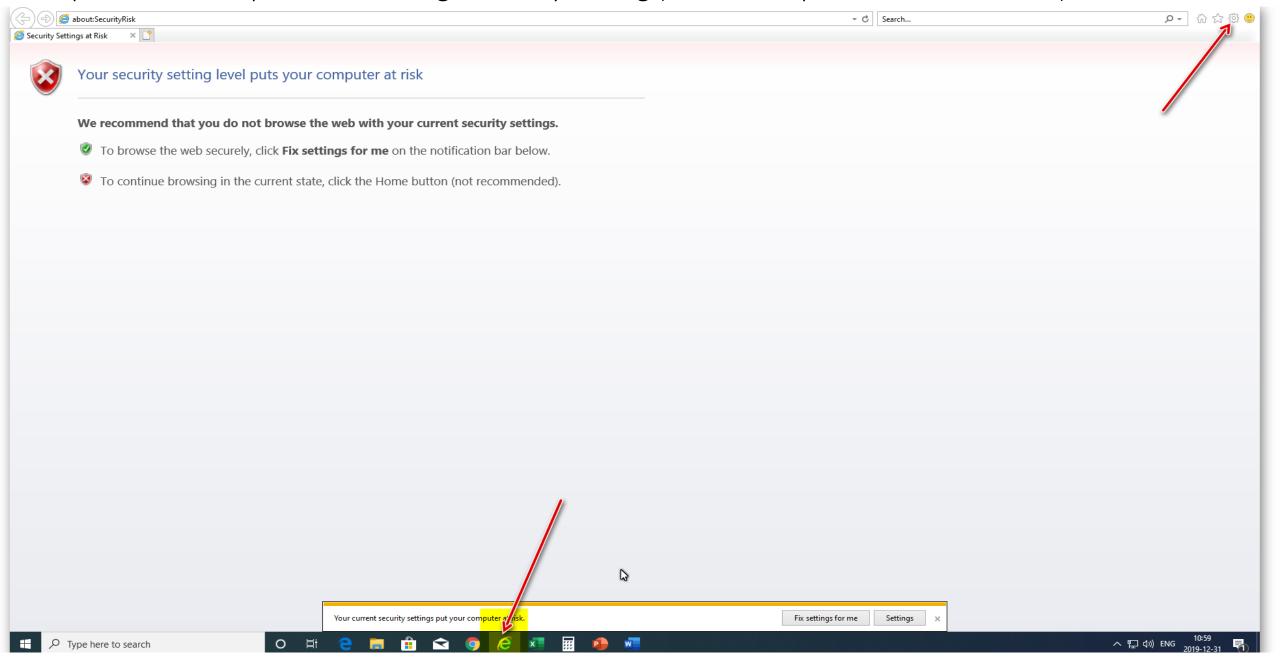


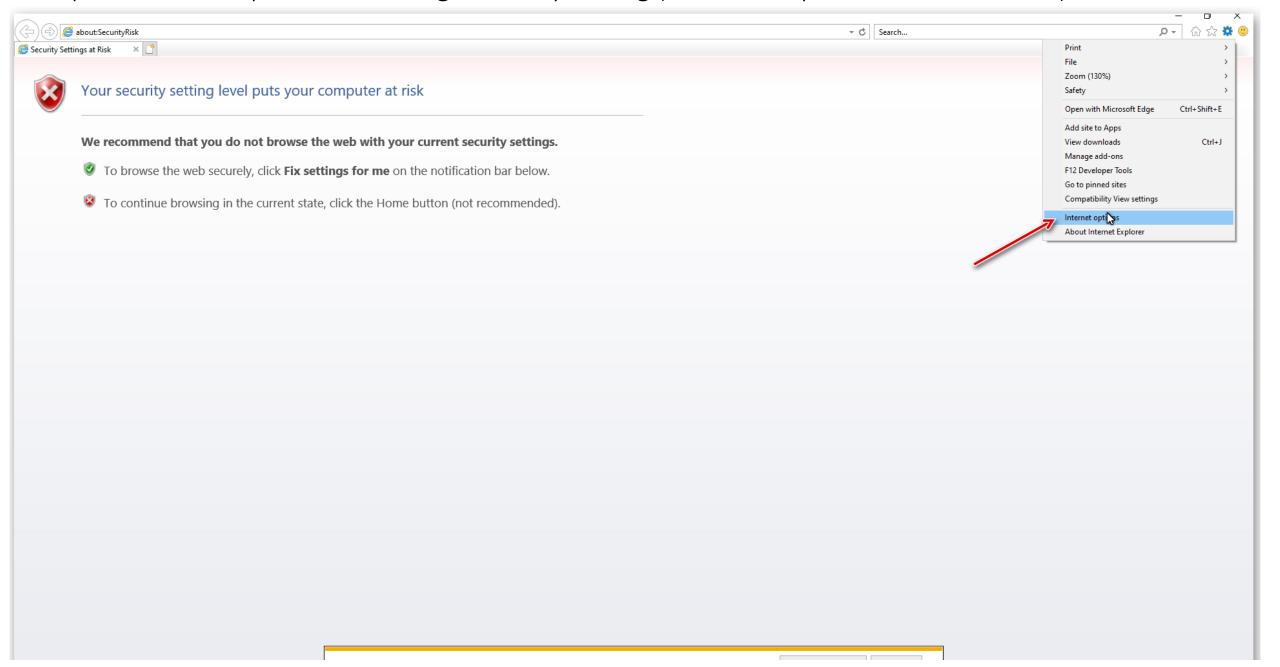
FINANCE DEPARTMENT

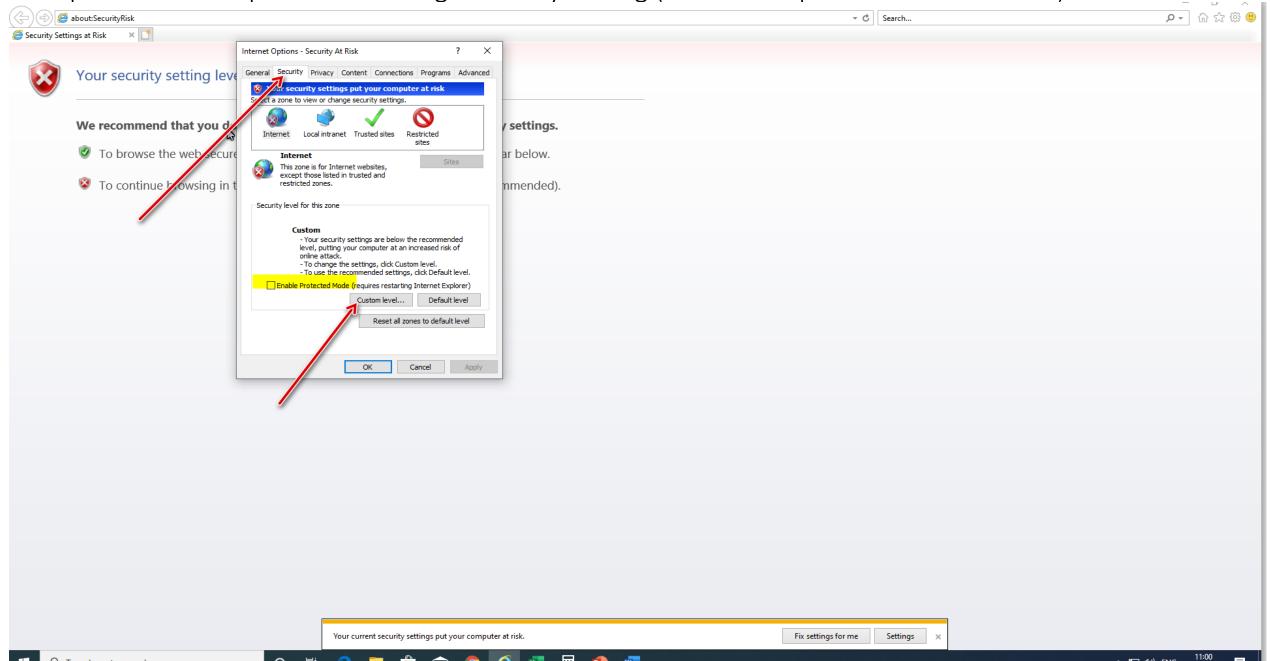
Integrated Financial Management S Government of Rajas

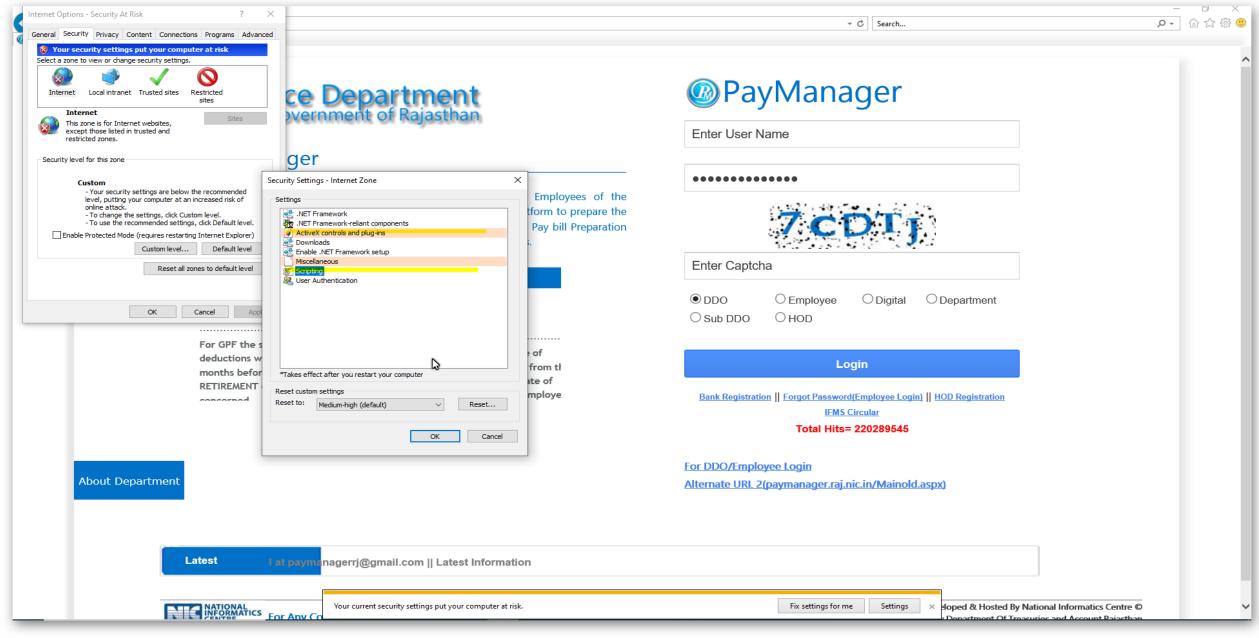
Account Details Select DepartM	ent *Select Departn	nen: ▼ IFMS U	JserName *	
IFMS Passv		Verify Login	(IFMS)	
Personal Details				
Search By:	Employee ID Nicuid			
mployeeID/NICUID*				
PayManager Name		IFMS Name *		
ayManager Email *		IFMS Email *		
ayManager Mobile No *		IFMS Mobile No *		
OTP Code *				
* Please Check for DSC Certificate	*Generate OTP			
		13		
	I ActiveX Control for HO ch in Data kindly Upadat	D Registration te Data in both PayMana	ger and IFMS	

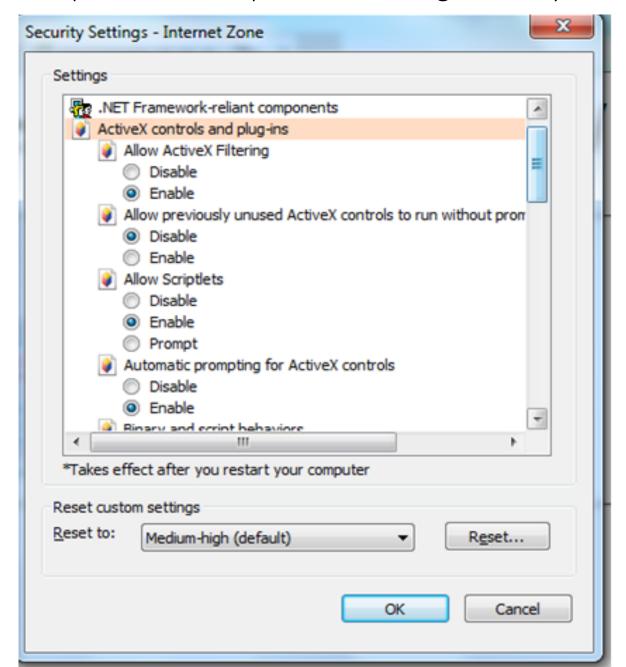
Application Designed, Developed & Hosted By National Informatics Centre. Contents Provided By Department of Treasuries and Accounts, Rajasthan

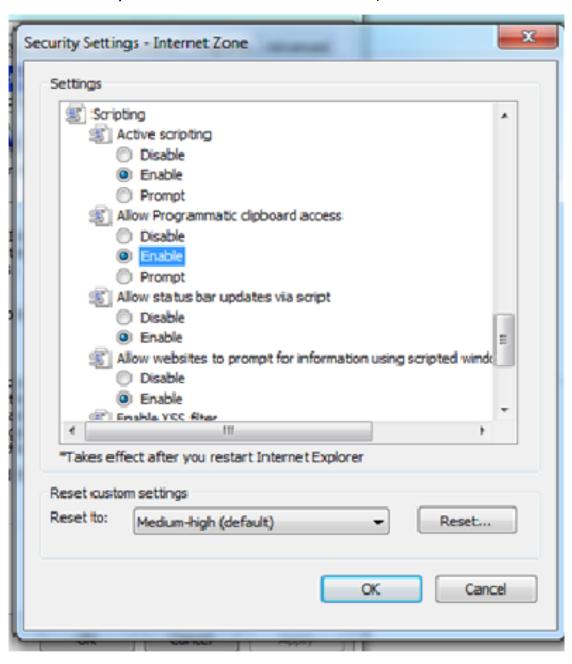












DDO Level process

DDO digital certificate registration



Employee Corner

Integrated Financial Management System Government of Rajasthan

System Admin



LogOut

LoginID:nic OfficeName: National Informatics Center **Home** Year: 2019-2020

Master **Bill Processing** Reports Authorization Other Bill **Employee Detail Employee Payment Reports** ddo Expen report Group Master Group Allocation **Deduction Master CSP Master** ADD OfficeID Additional Designation Increment Basic developer Solution **Complaint Solution** Delete Duplicate **Complaint Solution Report** Other DDO Information Move Old Scholarship Data

DDO Certificate Registration

d, Developed & Hosted By National Informatics Centre. y Department of Treasuries and Accounts, Rajasthan

Help

DDO Certificate Registration

Rectify Bill Details



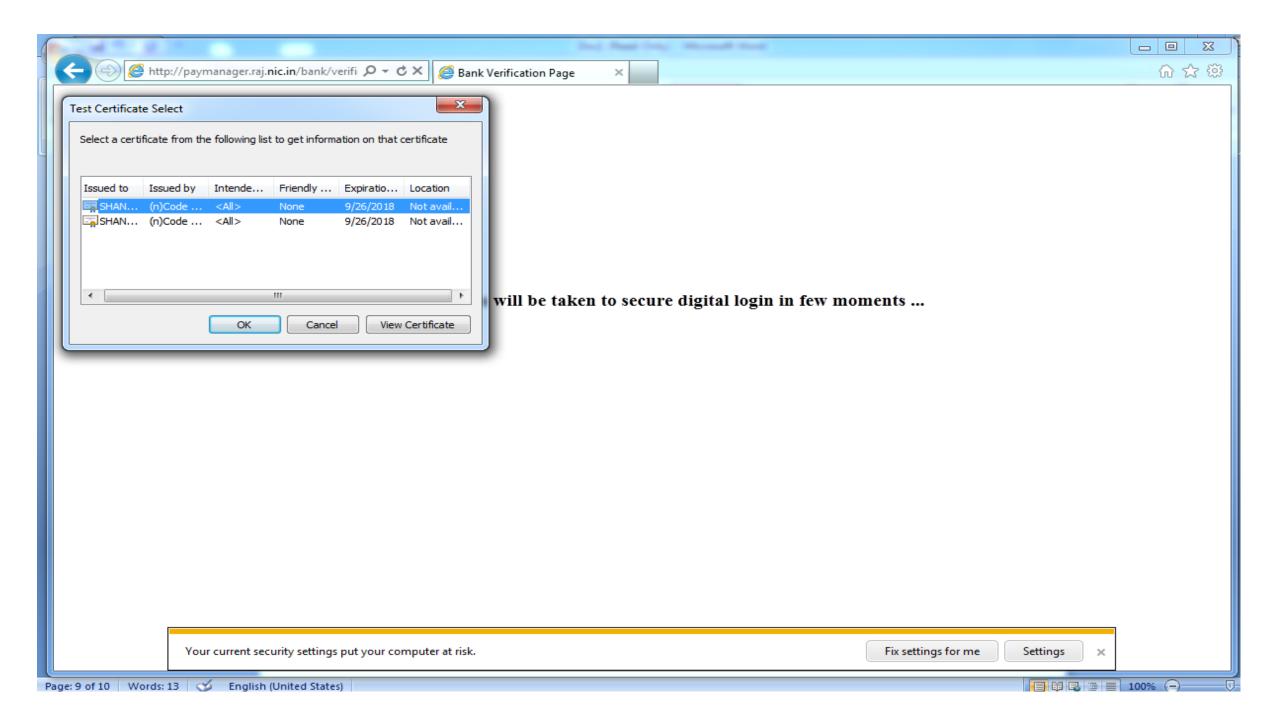


LoginID:nic Year: 2019-2020 OfficeName: National Informatics Center Home

Help Master Bill Processing Authorization Other Bill **Employee Corner** System Admin LogOut Reports

DDO Certificate Registration DDO Name EXECUTIVE ENGG.IRRG.DIVI JAIPUR DDO Mobile No 9 00:01:49 Verify Contact Enter OTP 999546 Show Certificate Submit





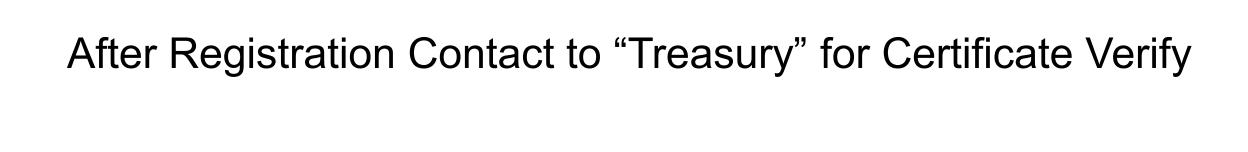


e	LoginID:12000521	Year: 2019-2020	OfficeName:DOP [Go	overnment Secretariat, inc	cluding-State Plan Mach	inery, Raj. Planning Board](839)			
ster	Bill Processi	ng	Authorization	Reports	Other Bill	Employee Corner	System Admin	Help	LogOut
					DD0 0-45-4-5	V-0/1-/0-			
					DDO Certificate R	<u>(egistration</u>			
				DDO Name ACCOUNTS	OFFICER, SECTT. JA	IPUR			
			DDC) Mobile No	88	Verify Contact			
					Show Certificate	Submit			
						W			

ActiveXDownload Note:(*)Download ActiveX from Here for EAccount Process

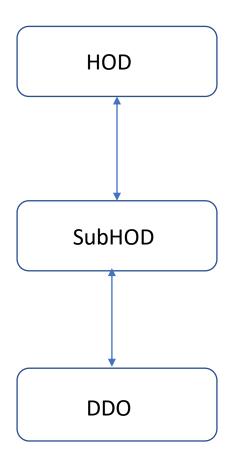
Application Designed, Developed & Hosted By National Informatics Centre. Contents Provided By Department of Treasuries and Accounts, Rajasthan





For one time employee data verification First DDO will verify and forward data to SubHOD or HOD

One time employee data verification process





Reference No Wise SoftCopy Status

Income-Tax Revert

Reason For Offline Payment PD Bank Registration

FINANCE DEPARTMENT
Integrated Financial Management System
Government of Rajasthan



<u>Home</u>	LoginID:	Year:2019-2020	OfficeName:	riuri Jaguari (1804)				
Master	Bill Processi	ng	Authorization	Reports	Other Bill	Employee Corner	System Admin	Help LogOut
			Bill Forward To Treasury					
			Document Upload					
			PayCommission Updation	•				
			E Advice DDO	*				
			DDO Accept Transfer					
			Verify Employee Detail					
			Document Verify Employee Det	ail				
			Employee Detail Updation	•				
			Document Digital Sign New					
			Transfer Employee					
			Accept Transferred Employe	es				
			View Bill Status					
			Delete Bills					
			DDO GST Registration					
			Covering Letter					
			Employee Account Verification	on				
			Decrement Salary Update					
Ар	oplication Design	ned,Developed	e Update Bill Detail		Centre.			NATIONAL
Co	ontents Provided	By Departmen	Bill Revert	tajast	than			CENTRE
			Employee Bill Revert	1				
			Ekuber Name Correction					
			Delete Pending Bills					



FINANCE DEPARTMENT

Integrated Financial Management System
Government of Rajasthan



Home

LoginID:nic

Year: 2019-2020

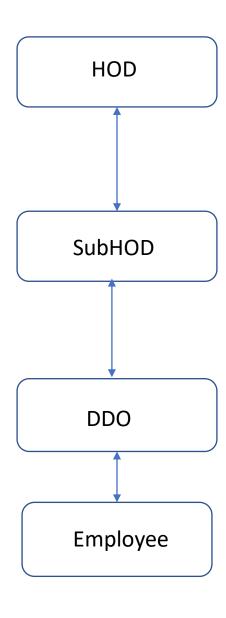
OfficeName: National Informatics Center

Master Bill Processing Authorization Reports Other Bill Employee Corner System Admin Help LogOut

		<u>Emp</u>	loyee Detail V	erify					
		Office	e Name:	Name of Street					
Employee ID	Name	Father Name	DOB	Joining Date	Basic Pay	Pay Scale	Report	Sign/View	Forward
0	ABHAY SINGH MOJAWAT	BHURI SINGH	30/07/1967	01/01/2001	4000.00	3	Download	Sign View	Forward
9047	ANAMIKA MEENA	HEERA LAL MEENA	07/05/1978	01/07/1999	59500.00	L12	Download	Sign View	Forward
F 80	ANANNT PRAKASH	ROSHAN LAL	02/09/1967		8125.00	11	Download	Sign View	Forward
ENGINEE STORES	ASHOK KUMAR HARIJAN	MANA JI	08/06/1972	01/04/1997	32000.00	L3	Download	Sign View	Forward
P	ASHWIN KUMAR KALASUA	DAULAT SINGH KALASUA	15/05/1982	05/03/2008	43800.00	L11	Download	Sign View	Forward
R3	BABU LAL BHEEL	RUPA JI	07/07/1980	30/05/2005	50800.00	L11	Download	Sign View	Forward
RJI	BADDA DAMOR	PUNJA JI	01/08/1969	01/04/1997	32000.00	L3	Download	Sign View	Forward
R	BADRI LAL	RAGA JI	15/01/1969		29300.00	L3	Download	Sign View	Forward
PRODUCE TO SOME	BADRI NARAYAN GARG	DOLAT RAM GARG	13/05/1966	01/04/1997	31100.00	L1	Download	Sign View	Forward
E 7	BHAGWAN SINGH	JALAM SINGH	11/10/1968		10310.00	PB-1	Download	Sign View	Forward



Employee data Updation process





FINANCE DEPARTMENT

Integrated Financial Management System
Government of Rajasthan



LoginID:rij Year:2019-2020 OfficeName **Home** 332 **Employee Corner** LogOut **Employee Transfer Request Employee Details** TA Medical Bills ▶ Update Emp Pay Date N Master Data Request **Employee Report Employee Status Request Employee Scheme Request Update No detail Request Personal Data Request** Bank Account Update Personal Details Update



DDO will check and forward employee's request to HOD



LoginID:nic Year:2019-2020 Home

Master

Bill Processing

Document Upload

TA(Third Party) Permission

PayCommission Updation

Create Other Login

Bill Allocation

Treasury Merge Employee

E Advice DDO

DDO Accept Transfer

Verify Employee Detail

Document Digital Sign

Employee Detail Updation

Deactive Employee

Document Digital Sign New 2

Document Digital Sign New

Transfer Employee

Accept Transferred Employees

View Bill Status

Delete Bills

DDO GST Registration

Wrong Bill Delete

Bill Revert To SubDDO

Covering Letter

Employee Account Verification

Deactivate DDO Digital Certificate

SIP Deduction Entry

Decrement Salary Update

FINANCE DEPARTMENT

ion -3.0

Integrated Financial Management System Government of Rajasthan



nter

s Centre.

asthan

Other Bill System Admin LogOut **Employee Corner** Help S

Employee Detail Approval

Employee Bank Approval

Employee Bank Update Request

Application Designed, Developed Contents Provided By Departmen

Update Bill Detail



FINANCE DEPARTMENT

Integrated Financial Management System
Government of Rajasthan



LoginID:nic

Year: 2019-2020 OfficeName: National Informatics Center

Master **Bill Processing** Authorization

Reports

Other Bill

Employee Corner

System Admin

Help

LogOut

APPROVE/REJECT EMPLOYEE PERSONAL DETAILS UPDATE REQUEST

Employee Name	Employee ID	Request Type	Action	Download Pdf	Reason	Action
1 SHAKTI SINGH	RJCT201711010822	Present Address	View Approve	View Document		Reject



PayManager_{version -3.0} Online Bill Preparation....

FINANCE DEPARTMENT



<u>Home</u>

LoginID:nic

Year:2019-2020

OfficeName: National Informatics Center

APPROVE/REJECT EMPLOYEE PERSONAL DETAILS UPDATE REQUEST

1 SHAKTI SINGH

Existing Address Detail

State:

District:

Rajasthan Jaisalmer

Rural/Urban:

Block/Municipal:

Village/Street/Nagar: 01709200

221

36

00

0269 Panchayat/Ward: TRILOKPURA Home Town:

House No:

Mobile No:

9950769522

Email:

PinCode:

jrashaktishekhawat@gmail Assembly:

New Address Detail

State: District:

Home Town:

PinCode:

Email:

Rajasthan

TRILOKPURA

Sikar

332403

332403

Rural/Urban:

Block/Municipal:

Panchayat/Ward: 269 Village/Street/Nagar: 1709200

House No:

Mobile No:

9950769522 36

Close

jrashaktishekhawat@gmail Assembly

Reject

Application Designed, Developed & Hosted By National Informatics Centre.

